



## SOP for Logo Use -QA-P-SYS-14

### 1.0. Purpose

To regularate use of logo of QACS and related logo's/, mark of accreditation board

### 2.0. SCOPE

This instruction notes the bases of usage of suitable dimensions System Documentation logo.

### 3.0. RESPONSIBLES

Client certified by QACS for management system certification.

### 4.0 References:- QA-P-SYS-07, QA-OP-08

### 5.0 Definition:- Logo (Mark of identification of accredited body)

### 6.0. Procedure

6.1. The certified clients are entitled to use the logo/certification mark of QACS on its documents to show status of certification. They should also put the following line

6.2. **Logo/certification mark can be used only for the activities/ advertisement as per the scope of certification.**

6.3. If client certificate is not valid, suspended or withdrawn or if scope is amended, the client shall remove all logo/certification marks from all advertisement/ website/ stationery or modify to exclude any services which are not part of scope of certification..

6.4. If System Certification Instructions based, QACS System Certification Logos or AB Logo;

- Certification mark cannot be used on a product or product packaging or in any other way that may be interpreted as denoting product conformity or on the outer pack which is using for carrying product
- Can be used on any advertisement material with the expression that management system had been certified.
- The certification mark or logo cannot be used on the laboratory analysis, calibration or inspection report or certificate as they are deemed to be product/services.

6.4.1 The Certified client may use statement on product packaging not on product in the following manner ("The (Name of client) is certified for (Name of management system) by QACS by certificate number (Certificate no.)")

6.5 System Certification symbols can be used at defined form and dimensions on the website. Furthermore, if the proportions stand firm, dimensions can be reduced or expanded. If it is necessary, the changes, which are about the type, shape, dimensions or proportions of reducing and expanding at System Certification Logos , are announced to related people by Management Board.

6.6 If the certified client from QACS wants to use accreditation mark should be follow the followings:-

In case client is found to breach any of these condition his certificate shall be suspended and will be restored only after confirmation through special audit.

- accreditation mark should be used with QACS logo.
- accreditation mark shouldn't be used alone.
- accreditation mark shouldn't be used out of the certified standart or extent of the scope.

<b>Prepared By</b> Certification manager	Verified by Director certification	<b>Approved By</b> CMD
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- accreditation mark shouldn't be used on products and package materials to imply as products is certified.
- Sample logo usage is below.



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